



Portsmouth  
CITY COUNCIL

## PREMISES LICENCE Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** Mutiny In The Park  
Mutiny Festival Summer Carnival  
King George V Playing Field  
Cosham  
Portsmouth PO6 3XA

**Map Ref (E) :** 465348  
**Map Ref (N):** 105014  
**UPRN:** 001775060450

Telephone

#### Where the licence is time limited the dates

This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- ▶ Sale by retail of alcohol
- ▶ Late night refreshment
- ▶ Performance of dance
- ▶ Exhibition of a film
- ▶ Performance of live music
- ▶ Performance of a play
- ▶ Playing of recorded music
- ▶ Other similar music or dance Entertainment

#### The times the licence authorises the carrying out of licensable activities

- ▶ Sale by retail of alcohol  
Saturday and Sunday 12:00 until 00:00
- ▶ Performance of dance  
Saturday and Sunday 12:00 until 00:00
- ▶ Exhibition of a film  
Saturday and Sunday 12:00 until 00:00
- ▶ Performance of live music  
Saturday and Sunday 12:00 until 00:00
- ▶ Performance of a play  
Saturday and Sunday 12:00 until 00:00
- ▶ Playing of recorded music  
Saturday and Sunday 12:00 until 00:00
- ▶ Other similar music or dance Entertainment  
Saturday and Sunday 12:00 until 00:00

► Late night refreshment  
Saturday and Sunday 23:00 until 00:00

**Non standard timing - Sale by retail of alcohol**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Performance of dance**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Exhibition of a film**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Performance of a play**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Playing of recorded music**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Other similar music or dance Entertainment**  
Stages 1, 2 & 3  
12:00 until 23:00

**Non standard timing - Late night refreshment**  
Stages 1, 2 & 3  
12:00 until 23:00

**The opening hours of the premises**  
► Saturday and Sunday  
12:00 until 00:00

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**  
Alcohol is supplied for consumption both **on** and **off** the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

<b>Name:</b>	Mutiny In The Park Limited	<b>Telephone:</b>	
<b>Address:</b>	Larch House Parklands Business Park Denmead Waterlooville PO7 6XP	<b>Email:</b>	██████████

**Registered number of holder, for example company number, charity number (where applicable)**  
8998365

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**  
**Name:** Mr David John Kenny  
**Address:** \_\_\_\_\_  
**Telephone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**  
**Personal Licence No:** [REDACTED]  
**Issuing Authority:** [REDACTED]

**Granted by Portsmouth City Council, as licensing authority pursuant to the Licensing Act 2003 as amended and regulations made thereunder**

**Date Licence granted:** 23 February 2017  
**Date last amended:** 23 February 2017  
**Type:** New



Signed on behalf of the Head of Service  
(Authorised Officer)

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This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information go to [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk) and search for 'National Fraud Initiative'.

**Annex 1 – Mandatory Conditions**

01 No supply of alcohol may be made under the premises licence:

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.

02 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

03 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

04 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

05 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:

- (a) a holographic mark, or
- (b) an ultraviolet feature.

06 The responsible person must ensure that:

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- (i) beer or cider: 1/2 pint;
- (ii) gin, rum, vodka or whisky: 25ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

07 (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(2) For the purposes of the condition set out in paragraph 1

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or  
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

08 In accordance with section 20 of the Licensing Act 2003, no child shall be admitted to any film exhibition unless that exhibition has been granted a certificate by the British Board of Film Classification or the licensing authority itself.

09 Where a programme includes a film in the 12A, 15 or 18 category, no person appearing to be under the age of 12 (and unaccompanied by a person over the age of 18 years in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms:

**PERSONS UNDER THE AGE OF [INSERT APPROPRIATE AGE] CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME.**

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parents or legal guardian has first been obtained.

10 Immediately before each exhibition at the premises of a film passed by the British Board of Film Classification there shall be exhibited on screen for at least five seconds in such a manner as to be easily read by all persons in the auditorium, a reproduction of the certificate of the Board indicating the category of the film. For a film passed by the Licensing Authority, notices shall be displayed both inside and outside the premises so that persons entering can readily read them and be aware of the category attached to any film or trailer.

11 If the Licensing Authority does not agree with the category in which any film passed by the British Board of Film Classification is placed, they shall be at liberty to alter such category, and, on notice of such alteration being given by the Licensing Authority to the licence holder, the film thereafter shall be treated as having been placed in the altered category and the conditions applicable to the exhibition of films in such altered category shall be complied with.

If the Licensing Authority requests the licence holder to exhibit to them any film, he shall do so at such reasonable time as the licensing authority may, in writing, direct.

12 Where any condition of this licence requires that, at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

For the purposes of this condition "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act).

This condition is subject to any exemptions in accordance with the provisions of the Private Security Industry Act 2001.

**-- END --**

**Annex 2 – Conditions consistent with the operating schedule**

01 Policies

1. The Premises Licence Holder shall produce and comply with the most recent event management plan for the event. The Police shall have access to the most recent event management plan on request. Any breach of the event management plan shall be seen as a breach of the premises licence.
2. The final event management plan will be passed to the responsible authorities at least 14 days prior to the event. It is acknowledged that the EMP is a live document, however after this point any changes made, or any deviation from the plan during the event, will only be made in exceptional circumstances, and recorded in the event log. These changes must be raised at the next available ELT.
3. The event will have an event log in place. This will be kept up to date by event management and will be used to record all significant policy decisions made during the event by staff. This log will be available at every ELT meeting, and will be available for inspection by the responsible authorities at any point.
4. Police and Local Authority Staff will have full unlimited access to all parts of the event site.
5. There shall be a written drugs policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place. This event will include reference to legal highs and must ensure a zero tolerance policy in this area.
6. There shall be a written ejection policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place.
7. There shall be a written policy in place stating how the event management shall deal with lost children and vulnerable adults. This policy shall include the entry process for persons under the age of 18, what measures are being taken to prevent harm to children as well as identify children who are attempting to enter the premises with an adult they do not know. This policy shall be implemented whilst licensable activity is taking place and shall be to the satisfaction of the Police Licensing Team.
8. A fire risk assessment shall be performed prior to the event. A copy shall be made available to the Police and relevant licensing authorities on request.
9. Customers will not be allowed to bring their own alcohol on to the site.
10. The premises license holder shall ensure that customers do not bring Glass bottles onto the site.

11. The premises license holder will only allow customers to bring sealed plastic bottles of water on to the site.

## 02 Entrance

1. All persons attending this event who are aged 18 years and over will be required to have photocard identification and must provide this to security for inspection if asked to do so. In the event that a person attending the event is clearly over 30 years old, they will be permitted entry to the event without inspection of their ID. This condition will not apply to performers and staff.
2. Any person aged 16 or 17 must be accompanied by an adult. There will be a limit of 2 under 18s per accompanying adult, however an adult who is clearly over 30 years old will be permitted to bring in 4 under 18s. Each entrance in this manner will be risk assessed by the operator.
3. There will be a separate entrance dedicated to persons under 18s and their accompanying adult and guidance in relation to proxy sales must include clear warning that in the event someone under 18 is caught with alcohol the whole group is liable to removal.
4. Any person aged 16 or 17 attending the site who displays signs of being either under the influence of alcohol or drugs will be breath tested. In the event someone aged 16 or 17 provides a positive sample their entrance to the event will be refused.
5. The premises license holder will ensure that dogs trained in drugs detection are used at the entrance of this event at random intervals. The dogs used will be supplied by a company either accredited by the home office or approved by Hampshire Constabulary.

## 03 Bars

1. The licence holder shall ensure that all members of staff are informed of the objectives of the Licensing Act 2003 and the statutory requirements in order to ensure compliance with all relevant provisions of the Act.
2. The licence holder shall ensure that all members of staff involved in the sale of alcohol receive training with regards to age restricted sales. This training must include the following:

The licensing Objectives.

Recognising signs of drunkenness and recognising intoxication through drugs.

Challenge 25 and appropriate forms of Identification.

Refusals logs including when and how to use them.

Sale of alcohol to persons under the age of 18.

This training must be centrally completed. Cascade training by bar supervisors will not be the default training method. This training must be documented, signed to state understood by any person involved in the sale of alcohol on site and kept for a minimum of 6 months following the

event. No person shall sell alcohol until they have received the training and signed the training document.

3. No one shall take part in the retail sale or the supply of alcohol prior to being trained.
4. Any person attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be a Valid Passport with hologram; Valid UK Photo card Driving Licence, PASS approved ID or Military ID where the date of birth is present. In the event no ID is produced no sale shall be made. The only exemption to this point is where a person is clearly over 30 years of age and this is at the sole discretion of the bar manager only who will log the person's name, DOB and address.
5. Any person involved in the sale or supply of alcohol shall have a lanyard to be worn on their person detailing the training they have received for easy reference.
6. Challenge 25 Signage advising customers of the Policy shall be in place at each bar.
7. A refusals log shall be in operation at each bar. The refusals log shall be maintained throughout the event and be made available to Police or the Licensing Authority on request. The refusals logs shall be kept in paper or digital copied format for 2 years after the event.
8. No supply of alcohol shall take place at any bar unless a Personal Licence Holder is present in a supervisory capacity.
9. Each bar shall have on display a document showing details of the bar. These details shall be the name of the bar manager, their Personal Licence number and the hours the bar is open until.
10. All bar managers shall have access to a radio link with the event management and security.
11. All Personal Licence Holders shall be made aware of the festivals licence conditions. This shall be documented and a copy of the conditions shall be made available at each bar. Police and the Licensing authority shall have access to this documentation when requested.
12. No glass will be permitted anywhere on the site where members of the public have access and licensable activity is taking place. The only exception to this shall be the VIP area identified in the plans and then only apply in respect of glass bottles of Champagne and Prosecco.
13. Any shots or shooters or spirits shall be sold with a mixer. There shall be no shots, shooters or spirits served in containers with a total capacity of less than 100ml.
14. There will be no sales of spirits where the total measure of spirit in the drink exceeds 50ml.
15. Any person under the age of 18 attempting to purchase alcohol or any adult attempting to purchase alcohol for someone under 18 shall be asked to leave the event after event organisers have considered that it is safe for them leave the site.

16. A minimum of one SIA accredited person shall be present at each bar at all times that alcohol is being sold or supplied and have access to a radio link with the event control.
17. The sale or supply of alcohol shall only be from the fixed bars as shown on the agreed Event Management Plan.
18. There shall be on site at all times a person nominated by the licence holder to liaise with the Police and Licensing Authority in order to deal with any issues arising as a result of Licensing checks performed at the event. Where possible this person should be the DPS.
19. No alcoholic drink shall be priced below £2.50.
20. A sign shall be placed at each bar encouraging persons to drink responsibly.

#### 04 Security

1. There shall be a fence around the full perimeter of the licensable area. All fencing used shall have no gaps greater than 30 cm in the bottom and shall be at least 2 meters high. The only exemption to this is where there are entrances and exits, or existing fence lines in existence which are deemed suitable both by the event organisers and the Chief Officer of Police.
2. All staff shall be issued with a wristband or Lanyard identifying them as staff working at the event.
3. The Premises License Holder shall ensure that there are sufficient staff on duty to safely run the event whilst upholding all of the licensing objectives.
4. The specific number of volunteers, Stewards, Marshalls and frontline SIA staff shall be recorded in the Event Management Plan (EMP). They will be based on a capacity of 14,999 staff and customers for the entire licensable area. The most recent copy of this plan shall be available to the responsible authorities. The numbers of staffing will reflect the different challenges of the individual days various events and will not be generic.
5. The numbers of security staff will be set making reference to the most relevant/recent statutory guidance.
6. The licence holder shall maintain a register giving details of each and every person employed in the role of a security and shall provide upon request by any Police Officer or Council Officer, the following details:-
  - (a) The licence number, name, date of birth and residential address of that person;
  - (b) The time at which he/she commenced that period of duty
  - (c) The time at which he/she finished the period of duty
  - (d) If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged;
  - (e) The register shall be made available to Police or the Licence Authority on request

This register shall be in paper or digital format.

Any person employed by the Licence Holder carrying out security activities shall wear a fluorescent/reflective tabard/jacket. In the event it is necessary to breach this condition, a note must be recorded in the event log with the name of the decision maker and the justification for this (IE - VIP protection in a non public area) and the approval of either a police licensing officer or of the senior police officer on duty for the event must be sought.

7. Every entry/exit point to the venue shall be manned by an appropriately accredited SIA person.
8. A minimum of one front line SIA accredited person shall patrol any area demarked officially for the use of customer car parking at all times whilst the car park is in use for customers at the event.
9. All security persons shall be able to have access to a radio in order to communicate with each other.
10. The DPS shall ensure that bag searches are carried out as customers enter the event.
11. The DPS shall ensure that any person appearing to be under the influence of illegal drugs shall be refused entry.
12. Any person deemed unfit due to drink or drugs at the event shall be asked to leave the event after organisers have considered that it is safe for them to leave the site.
13. Last entry to customers shall be 20:00 hours. There shall be no admittance to customers after this time except in an exceptional circumstance. In the event a circumstance is deemed exceptional each entry will be recorded and the rationale for this admittance documented in the event log.
14. There shall be no entry or re entry into the site after 2200 hrs in any circumstance.
15. Upon request by a responsible authority the holder of the premises licence or an agent on behalf of and under the authority of the licence holder shall provide precise information regarding the number of people present on the site at the given time during which licensable activities are taking place.
16. The licence holder shall ensure that patrols of the site including the car park area are performed by security staff of the site whilst the site is closed to the public.
17. A minimum of one response team staffed entirely of SIA shall be available for deployment during the event. This team will have at least one member who will be in possession of a visual recording device of a type agreed with the police. This team will not be used for any other function.

05 Children/Vulnerable adults

1. There shall be an area within the licensable area dedicated to dealing with child welfare and vulnerable adults. A separate welfare station shall also be positioned next to the 16 and 17 year old entry gate on the outside of the licensable area.
2. There shall always be on duty at this location a person nominated as in charge. This persons shall be Disclosure Barring Service (DBS) checked and shall be able to prove that status at any time the event is ongoing.
3. Staff working in the child welfare areas shall work in a minimum of twos when dealing with children and shall not be left alone with them at any time.
4. Children shall not be left alone without supervision in the child welfare areas.
5. Staff working in these areas shall have access to a radio connecting with Event Control.
6. Children and adults shall be kept in separate areas within the dedicated areas and these areas shall be kept secure.

#### 06 Medical

1. There shall be a facility on site to deal with persons taken unwell or injured during the course of the event. This facility shall be open at all times that the site is open to members of the public.
2. An SIA accredited person shall be present at all times that the facility is open to members of the public.
3. The medical facility shall have access to a radio connecting to the site control.
4. The numbers of medical personnel will be set and recorded in the Medical Plan taking into account any statutory guidance available at the time of the event.

#### 07 CCTV

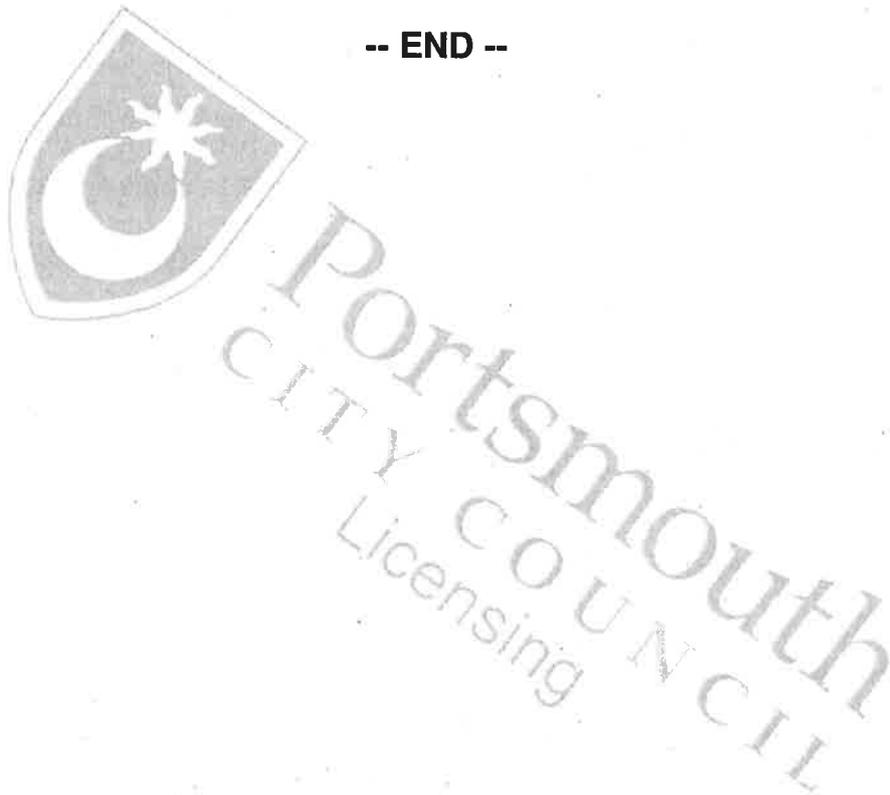
1 A recording CCTV system shall be installed and be fully operational during the course of the event. The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and to maintain the integrity of the system. A record shall be kept of any access made to information held on the system. The system clock shall be accurate. The CCTV system will have sufficient storage capacity for 7 days evidential quality images. The CCTV system shall cover all the bar areas within the licensable area, the area immediately in front of any stage where a performance is taking place, and the area in front of any screens where people are likely to congregate. There shall be a facility to burn off Police a copy of CCTV immediately should Police require it. There will be a facility for someone to operate the CCTV system at all times that the system is in place.

The CCTV hard drive shall be kept for a period of 12 months after the event. There shall be a facility for the licence holder to view images and provide them to Police in a viewable format during this 12 month period.

This CCTV must cover as a minimum:

- The main entrance
- All bars
- All main arenas

-- END --



Annex 3 – Conditions attached after a hearing by the licensing authority

-- END --



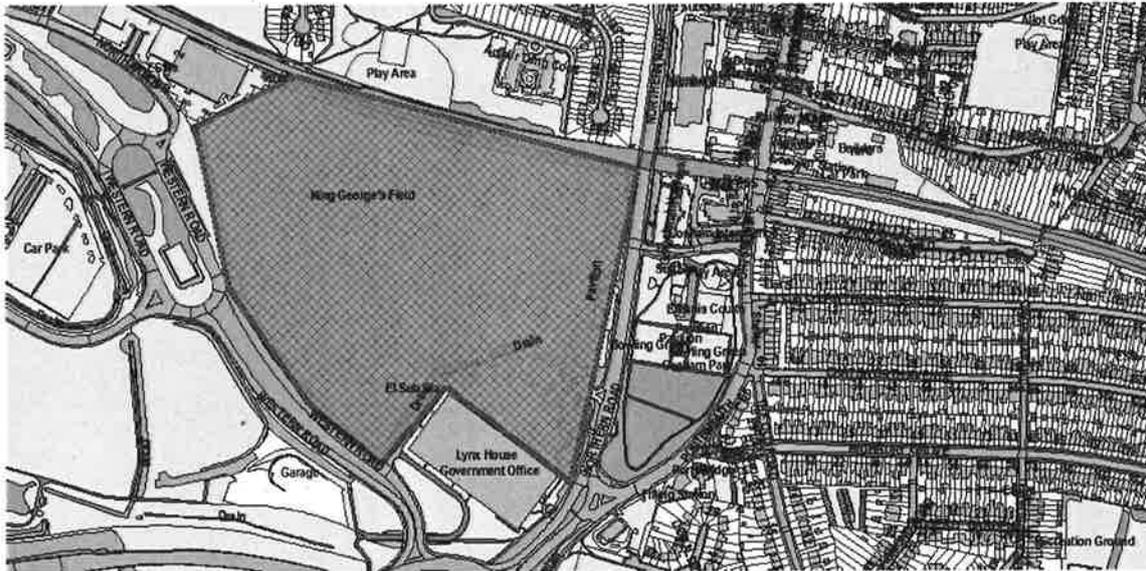
**Annex 4 – Premises and location plan**

**Premises Plan(s)**

These will either be shown below or attached as a separate part of the premises licence authorisation.



**Location Plan: Mutiny Festival Summer Carnival King George V Playing Field**



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